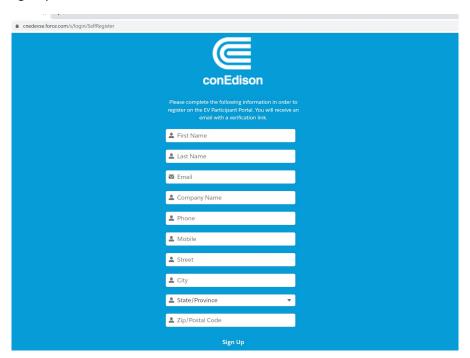March 17, 2022

How to Register for the Con Edison PowerReady Portal

New Participants: EV POWERREADY SELF-REGISTRATION

- If you are a new participant:
- Go to https://cnedevse.force.com/s/login/SelfRegister
- Fill out the form
  - o You must fill out all fields
  - o Phone numbers **must** be 10 digits with no dashes or parenthesis (e.g. 2121113333)
- Click "Sign Up"

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You will receive an email confirmation as well:

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Hello Test Participant,

Thank you for registering to become a participating contractor in EV PowerReady portal. Your request has been sent to Program team. You will receive an email with the next steps once program team reviews and approve your registration request.

Thanks,
Con Edison EV PowerReady Team

March 17, 2022

Existing Participants/Approved Registrations: SINGLE SIGN-ON REGISTRATION

If you are an existing participant, OR if you are new and your registration request has been approved, you will receive an email with instructions on how to complete your registration.

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Dear Con Edison <PowerReady Portal> User,

1. **Register your account:** Please go to Con Edison single sign-on CLICK HERE You must use the same email address that you will use to log into the PowerReady Portal.
2. **Activate your account:** Retrieve the auto-generated email at the email address you have entered above. Click on the link in the email. The activation email is only valid for 7 days.
3. **Set up your password:** The link will take you back to the registration page to set up a password for your account.
4. **Set up second factor authentication:** Next, you will be required to set up your choice of second factor authentication via phone SMS or email
5. Once you have registered, you **must** email us to inform the Con Edison Salesforce support team by emailing *dl-evoktahelp@coned.com* from your registered email address to confirm that your registration is successful. Please include in your email your first and last name. **If you do not email your registration will not be completed.**
6. You will receive confirmation via email that you have been activated and can now log into the portal at xxx.
7. If you are already registered to use Con Edison's DMTS portal for Energy Efficiency programs, skip to step 6

Please reach out to *dl-evoktahelp@coned.com* if you need assistance during the registration process.

March 17, 2022

Click on the link and it will take you here

Who is registering?

ALL FIELDS REQUIRED, UNLESS OTHERWISE NOTED

Sign up to quickly and easily manage your service, pay your bill, and get insights that can save you money.

First Name

Last Name

Email Address

Your email address will be your new login ID.

Fill out the form with your first and last name and email address. You will see this message:

We've emailed you at evmrptest@gmail.com. Follow the instructions in your email to complete your registration.

Not your email address? Register a different email by reloading the page. Your email address will be your new login ID. If you don't see the email after approximately 10 minutes, please check your spam folder or try again.**RESEND YOUR ACTIVATION**

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STEP 2

The email to confirm your address looks like this:

You must click the link within 7 days to complete your registration.

STEP 3 & 4

Click on the Verify Email Address Button and it will take you here to create your password:

Create Your Profile

ALL FIELDS REQUIRED, UNLESS OTHERWISE NOTED

Set a Password

Password   SHOW

✗ 8-30 characters   ✗ At least 1 uppercase and 1 lowercase letter   ✗ At least 1 number (0-9)
✗ Does not contain part of username

Confirm new password   SHOW

Then create multi-factor authentication. **If you will be sharing the e-mail address among different people at your company, please select a security question instead of a phone number.**

Create Your Profile

ALL FIELDS REQUIRED, UNLESS OTHERWISE NOTED

Choose a Second Verification

For your protection, add a second verification method to your account. This will help prevent your account from being accessed without your knowledge.

Mobile Phone Number   ⓘ   ✓   I don't have a mobile number

Please choose a security question.   ⌄

Security Answer

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When complete you will see this screen:

You have successfully registered, but have you requested to turn on your power yet?

I have an online account now but have not submitted a separate request to have my power service turned on.
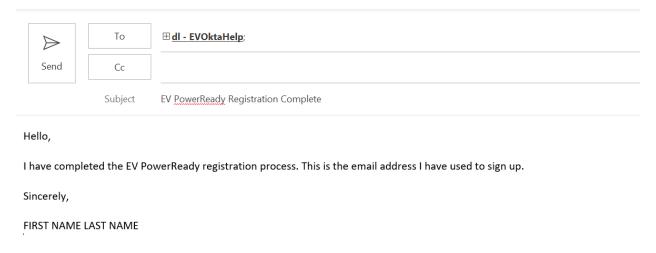
Submit Request

I already have power, but it's on another account. I need to combine my accounts. Please have your account number ready.

Add An Account

STEP 5: IMPORTANT! DON'T FORGET THIS PART:

When you have successfully registered:

Email dl – evoktahelp@coned.com as follows

Send	To	⊞ **dl - EVOktaHelp**;
	Cc	
	Subject	EV PowerReady Registration Complete

Hello,

I have completed the EV PowerReady registration process. This is the email address I have used to sign up.

Sincerely,

FIRST NAME LAST NAME

STEP 6

You will receive this message within 24 hours and then you can log in. You will see the screens below when you click the link in the email.
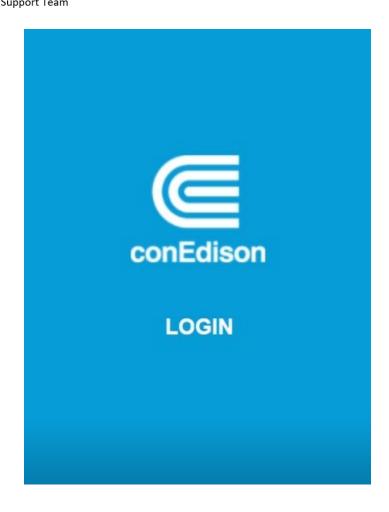
March 17, 2022

Dear <User>,

Thank you for registering for Con Ed single sign-on. Your account is now active and you may access the PowerReady Portal via your registered log-in.
You may access the EV PowerReady Portal via: PowerReady Portal
Please reach-out to dl-evoktahelp@coned.com if you need further assistance with registration.

Best Regards,
EV PowerReady Portal Support Team

March 17, 2022

Log In

Email Address

Password   SHOW

Remember me

Log In

Extra Verification

Authorize this device to access My Account.

To log in, please answer the following question: "What is your favorite security question?"

Enter Answer